

**Airport Advisory Board Meeting (Monday, September 23, 2019)**

Generated by Allison Swint on Monday, September 23, 2019

**Members present**

Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

**Meeting called to order at 2:56 PM**

A. CALL TO ORDER

B. ROLL CALL

C. COMMITTEE REPORTS

Information: 1. Chairman/Vice Chairman reports

Information: 2. PW&T Report

Information: 3. FBO Report

Discussion: 4. Airport Rules Subcommittee Report

Discussion: 5. 50th Airport Anniversary Subcommittee

D. OLD BUSINESS

Action: 1. Approval of August 26, 2019 meeting minutes

Motion to approve August 26, 2019 meeting minutes

Motion by Robert Lightstone, second by Robert Zaorski.

Final Resolution: Motion Carries

Yea: Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Motion to approve August 26, 2019 meeting minutes

Motion by Ted Klapka, second by Carrie Kelly.

Final Resolution: Motion Carries

Yea: Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Discussion: 2. Action Item List Review/Update

E. NEW BUSINESS

F. PUBLIC COMMENT

G. ADJOURN

**St. Mary's County Regional Airport  
Airport Advisory Board Meeting  
23 September 2019 Minutes**



The Airport Advisory Board held a regular meeting on 23 September at 6pm at the Airport Terminal Building.

The following Airport Advisory Board members were present. Robert Lightstone (Vice Chair), Ted Klapka (Secretary), Albert Babcock, Carrie Kelly, Bob Zaorski and Alternate Gerald Meyerman.  
Dept of Public Works & Transportation: Allison Swint (Airport Manager)

Also present was Ken Reed, Pat Weaver and Tony Capozzi of the airport businesses and four members of the public.

With Jim Alexander on excused business travel, Bob Lightstone chaired the meeting and noted that the Airport Innovation District was holding a public meeting on 30 September. He requested that members of the airport business community provide updated inputs to Jim Alexander by 2 December so that we could make an on-time submission of the Annual Report in January.

DPW&T Report: Allison Swint noted that the new West Apron was open and all but one aircraft from the Terminal Ramp had been relocated there. Construction on the taxiways is slightly delayed. Construction on Apron D (in front of Piedmont hangar and T-hangars) can not commence until the Terminal Ramp area is reopened and the Apron D aircraft are relocated there. That required Taxiway C to be completed. The work on Taxiway A, D and C is expected to complete in the next few weeks. And the Terminal Ramp is expected to be reopened by end of October.

There was discussion and concern about head to head taxiway traffic when the only way from the General Aviation hangar area will be via the new back taxiway to the West Ramp. Currently that taxiway is closed supporting the construction of the Atkinson Aviation hangar.

DPW&T expects all of the taxiway and apron work to be completed by the end of 2019. The Phase II award for Runway extension earthworks will be made to Penn Avenue Construction in October.

FBO Reports: The Atkinson Aviation Hangar is proceeding rapidly and should open in the Fall. Fuel prices remain the same, the lowest in the area.

The Airport Rules Subcommittee provided a status on its efforts and indicated it has largely completed the adjudication of the 6 September Public inputs. It has some additional work to simplify the Permit process requested by the Airport Manager. The subcommittee is endeavoring to complete its work and provide the entire set of documents to the full Board by 21 October for approval at the October AAB meeting. It was noted that should we not achieve that schedule objective, we would likely need a special AAB meeting to approve the rules documents in November.

The 50<sup>th</sup> Anniversary subcommittee noted they are attempting to devise a logo and provide the Commissioners of St Mary's County by end of October. Plans are for one special event per month during the anniversary year with a Rusty Pilots Seminar in February and a Vintage Aircraft Fly-in in May.

Public Comments: It was noted that gravel on the taxiways and taxi-lanes remains a Foreign Object Damage (FOD) problem. It was requested that the contractors be more vigilant and conduct more frequent sweeping. It appears that some of the FOD is cause by vehicles picking up gravel in their treads from the construction on Airport Road, and depositing that on the taxiways. This is a very expensive and dangerous hazard and the public requests extra measures to mitigate the hazard.

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There was a short discussion of the AH-1Y from NAS Pax that conducted an emergency autorotation onto 2W6 and was unable to taxi clear of the runway closing the runway for a couple of hours. Allison Swint was asked to investigate if Chesapeake Ranch and NAS Pax would accept diverted traffic if a similar situation occurs in the future. New Action item.

The Minutes and Action Items were approved unanimously as submitted.

The meeting was adjourned at 6:35pm.

The next planned meeting of the AAB is 28 October at 6pm at the Airport Terminal Building.

Submitted,

Handwritten signature of Ted Klapka, consisting of the name "Ted" followed by a stylized monogram.

Ted Klapka

*Secretary*

Approved,

Handwritten signature of Jim Alexander, featuring a stylized name with a prominent "A".

Jim Alexander

*Chairman*